



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Issue Date: September 2, 2016

☒ Employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Posting No.: 282-16

☐ Interested individuals who meet the stated requirements

TITLE: Cook, 12 Months **SALARY:** \$31,433.04 - \$43,799.58

LOCATION: Mid-State Correctional Facility, Food Service –Wrightstown, NJ

JOB DESCRIPTION: Under supervision prepares and cooks in large quantities; does other related duties as required.

REQUIREMENTS

EXPERIENCE: One (1) year of experience as a cook involving the preparation of a variety of food in large quantities.

NOTE: Catering experience in a delicatessen will be acceptable.

NOTE: Deli counter experience in a delicatessen will NOT be acceptable.

NOTE: Cooking experience in a fast food establishment will NOT be acceptable.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

PLEASE INCLUDE RESUME *AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN September 19, 2016.

Forward Response To:

Donna Eberle, Manager, Human Resources
Regional Personnel Services, Region 1
Garden State Youth Correctional Facility
PO Box 11401
Yardville, NJ 08620

Emailed resumes are to be sent only to:

Donna.Eberle@doc.nj.gov